Recreational Therapy Playroom Attendant Volunteer Position Description

Area: Recreational Therapy (RT), Playroom

Volunteer Title: Playroom Attendant

Immediate Supervisor: Karen Perkins

Days and Times Needed: Tuesdays, Thursdays, and Fridays from 1:00pm - 3:00pm

Duties/Responsibilities:

• Sign in & out at the Admissions Desk (volunteer binder).
• Check-in with Karen or playroom therapist for daily activities.
• Provide activities structured or unstructured to patients, siblings, and other children.
• Provide supervision and safe play space.
• Assist with non-patient activities determined by RT staff (i.e. filing, putting toys away, etc.).

Requirements:

• Volunteers should be at ease with people and children and exhibit a warm and welcoming personality.
• Volunteers should respect patient confidentiality and preferences at all times.
• Volunteers should not provide counseling or personal advice.
• Volunteers must wear their volunteer jackets and badges at all times.

Position-Specific Training Required

• Emergency Procedures
• Universal Precautions
• Patient Confidentiality
• On-the-Job Training
• Additional Training as Necessary