



## Therapist Professional Advisory Committee

<p>CAPT Karen Lohmann Siegel          Chief Professional Officer          Agency for Healthcare          Research and Quality          540 Gaither Road          Rockville, MD 20850          301-427-1321 (v)          301-427-1640 (f)  <a href="mailto:Karen.Siegel@ahrq.hhs.gov">Karen.Siegel@ahrq.hhs.gov</a></p>	<p>CDR Laura M. Grogan          Chair, TPAC          OPHS          1961 Stout Street, Room 498          Denver, CO 80294          303-844-7849 (v)          303-844-2019 (f)  <a href="mailto:Laura.Grogan@hhs.gov">Laura.Grogan@hhs.gov</a></p>	<p>LCDR Alicia Souvignier          Executive Secretary, TPAC          Northern Navajo Medical          Center          PO Box 160          Shiprock, NM 87401          Phone: 505-368-7105          FAX: 505-368-7091          E-mail:  <a href="mailto:alicia.souvignier@ihs.gov">alicia.souvignier@ihs.gov</a></p>
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### Committee Members

CAPT Jessie Whitehurst-Lief	BOP	<a href="mailto:jwlief@bop.gov">jwlief@bop.gov</a>	859-255-6812x5362
CDR David Byrne	CDC	<a href="mailto:dbyrne@cdc.gov">dbyrne@cdc.gov</a>	513-533-8414
CDR Martha Duganne	IHS	<a href="mailto:Martha.duganne@ihs.gov">Martha.duganne@ihs.gov</a>	505-946-9335
CDR Laura M. Grogan	OS	<a href="mailto:laura.grogan@hhs.gov">laura.grogan@hhs.gov</a>	303-844-7849
CDR Fred Lief	BOP	<a href="mailto:flief@bop.gov">flief@bop.gov</a>	859-255-6812x5362
CDR Henry McMillan	OS	<a href="mailto:Henry.mcmillan@hhs.gov">Henry.mcmillan@hhs.gov</a>	240-453-6035
CDR Kathleen O'Neill-Manrique	IHS	<a href="mailto:Kathleen.o'neill-manrique@TCHEALTH.org">Kathleen.o'neill-manrique@TCHEALTH.org</a>	928-283-2659
CDR Jon Schultz	BOP	<a href="mailto:J2schultz@bop.gov">J2schultz@bop.gov</a>	507-287-0674x5070
CDR Rita Shapiro	FDA	<a href="mailto:Rita.Shapiro@fda.hhs.gov">Rita.Shapiro@fda.hhs.gov</a>	301-796-3771
CDR Ron West	IHS	<a href="mailto:Ron.west@ihs.gov">Ron.west@ihs.gov</a>	602-263-1200
LCDR Damien Avery	BOP	<a href="mailto:davery@bop.gov">davery@bop.gov</a>	919-575-3900
LCDR Joe Golding	IHS	<a href="mailto:Joseph.Golding@ihs.gov">Joseph.Golding@ihs.gov</a>	928-669-3343
LCDR Monique Howard	CMS	<a href="mailto:monique.howard@cms.hhs.gov">monique.howard@cms.hhs.gov</a>	410-786-3869
LCDR Jeff Richardson	IHS	<a href="mailto:jeff.richardson@ihs.gov">jeff.richardson@ihs.gov</a>	928-475-7369
LCDR Alicia Souvignier	IHS	<a href="mailto:alicia.souvignier@ihs.gov">alicia.souvignier@ihs.gov</a>	505-368-7105
LT Christopher Barrett	OPHS	<a href="mailto:Christopher.barrett@hhs.gov">Christopher.barrett@hhs.gov</a>	240-453-8279
LT Heidi Fisher	IHS	<a href="mailto:Heidi.fisher@TCHEALTH.org">Heidi.fisher@TCHEALTH.org</a>	928-283-2659

### Field Representatives

LCDR Jodi Tanzillo	IHS	<a href="mailto:jodi.tanzillo@ihs.gov">jodi.tanzillo@ihs.gov</a>	(928) 674-7224
Field Rep Coordinator			
LT Kieu-Phuong Vu	NIH	<a href="mailto:vuk@cc.nih.gov">vuk@cc.nih.gov</a>	(301) 451-7567
LCDR Maria Bacilio	CMHS	<a href="mailto:MLBacilio@yahoo.com">MLBacilio@yahoo.com</a>	(202) 645-7610
LT Delana Westman-Berry	IHS Multi-site	<a href="mailto:delana.berry@CREEKHEALTH.ORG">delana.berry@CREEKHEALTH.ORG</a>	(918) 279-3452
LCDR David Engelman	BOP West	<a href="mailto:dengelman@bop.gov">dengelman@bop.gov</a>	(417) 837-1738
LT Doug Henry	BOP East	<a href="mailto:D2henry@bop.gov">D2henry@bop.gov</a>	(919) 575-3900
LCDR Joe Kennedy	IHS AK	<a href="mailto:jkennedy@nshcorp.org">jkennedy@nshcorp.org</a>	(907) 443-4513
LCDR Dan Smith	IHS NW	<a href="mailto:dsmith@bmc.portland.ihs.gov">dsmith@bmc.portland.ihs.gov</a>	(208) 686-7041
CDR Barb Werito	IHS-NM	<a href="mailto:barbara.werito@ihs.gov">barbara.werito@ihs.gov</a>	(505) 792-1510
LCDR Jim Cowher	IHS AZ	<a href="mailto:james.cowher@TCHealth.org">james.cowher@TCHealth.org</a>	(928) 283-2659
LCDR Doug Fiorentino	Multi-Agency	<a href="mailto:douglas.fiorentino@fda.hhs.gov">douglas.fiorentino@fda.hhs.gov</a>	(781) 596-7896

**THERAPIST PROFESSIONAL ADVISORY COMMITTEE  
MEETING AGENDA  
19 JUN 2009  
1200 EDT**

**Call in: 1-866-705-8612 Passcode: 9396977**

- |       |  |                      |           |
|-------|--|----------------------|-----------|
| I.    | CALL TO ORDER                                      | CDR Grogan           | 1200-1205 |
| II.   | REVIEW AND ADOPTION OF AGENDA                      | CDR Grogan           |           |
| III.  | REVIEW OF PREVIOUS<br>TPAC MINUTES                 | CDR Grogan           |           |
| IV    | CHIEF PROFESSIONAL OFFICER                         | CAPT Siegel          | 1205-1220 |
| V.    | <b>NEW BUSINESS</b>                                |                      |           |
|       | 1. Service Access Team                             | CDR Benitez McCrary  | 1220-1230 |
|       | 2. TPAC OCCFM Rep                                  | LT Powell            | 1230-1240 |
| VI.   | <b>OLD BUSINESS</b>                                |                      |           |
|       | 1. Category Day                                    | LCDR Glenshaw        | 1240-1245 |
|       | 2. Executive Secretary Position                    | LCDR Souvignier      | 1245-1250 |
|       | 3. Outgoing TPAC members                           | CDR Grogan           | 1250-1300 |
|       | 4. Discipline Liaisons                             | CDR Grogan           | 1300-1305 |
| VII.  | <b>REPORTS</b>                                     |                      |           |
|       | A. TPAC CHAIR                                      | CDR Grogan           | 1305-1315 |
|       | B. ADMINISTRATION COMM. CHAIR                      | LCDR Souvignier      | 1315-1320 |
|       | C. INFO MANAGEMENT CHAIR                           | LT Fisher            | 1320-1325 |
|       | D. READINESS COMMITTEE CHAIR                       | LCDR Golding         | 1325-1330 |
|       | E. STRATEGIC PLANNING AND<br>DEVELOPMENT COMMITTEE | CDR McMillan         | 1330-1335 |
|       | F. PROF DEVELOPMENT CHAIR                          | CAPT Whitehurst-Lief | 1335-1340 |
| VIII. | OPEN FORUM FOR DISCUSSION                          | TPAC CATEGORY        | 1340      |
| IX.   | ADJOURN  |                      |           |

## Therapist Professional Advisory Committee Meeting Minutes

Date: 19 June 2009    Time: 12:00-1255 EDT    Location: Teleconference

### I.      **Call to Order: 12:00 PM EDT**

<u>Members</u>	<u>Title/Proxy</u>	<u>Agency</u>
CAPT(s) Kathleen O'Neill-Manrique		IHS
CAPT Jessie Whitehurst-Lief		BOP
CDR(s) Damien Avery		BOP
CDR Laura M. Grogan	Chair	OS
CDR Martha Duganne		IHS
CDR David Byrne		CDC
CDR Fred Lief		BOP
CDR Henry McMillan		OS
CDR(s) Jeff Richardson		IHS
CDR Jon Schultz	absent	BOP
CDR Rita Shapiro		FDA
CDR Ron West		HIS
LCDR(s) Christopher Barrett		OPHS
LCDR Joe Golding		IHS
LCDR Monique Howard		CMS
LCDR Alicia Souvignier		IHS
LT Heidi Fisher	O'Neill-Manrique	IHS

#### **Ex-Officio Member:**

CAPT Karen Siegel/CPO		AHRQ
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<b>Guests</b>	<b>Agency</b>
CAPT(s) Jean Bradley	BOP
CAPT Terry Cavanaugh	IHS
CAPT Liza Figueroa	IHS
CAPT(s) Jeff Fultz	HIS
CAPT(s) Scott Gaustad	IHS
CAPT Michael Smith	NIH
CAPT Frank Weaver	IHS
CDR Andra Battocchio	HIS
CDR Mercedes Benitez-McCrary	CMS
CDR(s) Mike Faz	IHS
CDR Sue Newman	USDA
CDR Julia Woodard	BOP
LCDR Harvey Ball	ASPR
LCDR Eric Bradford	BOP
LCDR (s) Alex Brenner	BOP
LCDR Phil Chorosevic	BOP

LCDR Dawn Dineyazhe	IHS
LCDR Brian Elza	CMS
LCDR(s) Gwendolyn Hall	BOP
LCDR Doug Henry	BOP
LCDR Lorrie Murdoch	IHS
LCDR Jodi Tanzillo	IHS
LCDR Anne Whitis	IHS
LCDR(s) Felipe Zamarron	IHS
LT Kit Burnham	BOP
LT Jennifer Bebo	IHS
LT Stanley Bennett	BOP
LT Scott Labrecque	BOP
LT TaNesha Nobles	BOP
LT Alice Priest	BOP
LTJG Stephen Berry	BOP

## **II. Review and Adoption of Meeting Agenda:**

CDR Duganne moved to adopt the agenda and was seconded by CDR(s) Avery. Agenda Approved.

## **III. Review of Previous TPAC Minutes:**

April 2009 meeting minutes were provided and approved via e-mail to all TPAC members. Minutes are posted on TPAC website.

## **IV. CPO Report- CAPT Siegel**

- COF Symposium: Thanks to LCDR Glenshaw and LCDR Willis for their efforts organizing a successful 2009 Category Day.
- Secretary for HHS was confirmed in April and the new ASH was confirmed later in the day following the TPAC meeting. Reports indicate he will not serve in uniform.
- Retired RADM Susan Blumenthal has been reported as a possible nomination for SG. She delivered the Health Leader of Year address at COF Symposium.
- Quarterly Readiness Check is 30 June. You may get a courtesy call reminding you if you have outstanding items. Be aware of your due date for 5-year medical exam. Please be proactive in order to get to MAB far enough in advance of readiness check. This is our category's primary readiness issue.
- Readiness: Tier I and Tier II are going through team restructuring. Four therapy officers are serving in team leadership positions: CDR Grogan, CDR Benitez-McCrary, CDR(s) Boles, and CDR Shapiro. August has been set aside for Tier I and Tier II training, which will also include 300-400 Tier III officers.
- Ship based missions continuing in Latin America. The ship that was to be used for the Pacific Partnership mission was unusable due to outbreak of

H1N1 virus. Aspects of PHS involvement with this mission has changed due to this set back.

- Promotions results posted. Congratulations to all officers that were promoted. This year there were only 4 promotion board members and not 5, as there usually are. Scores for this year were over a narrower range than past years.
- 2010 Benchmarks have been posted, so please review those for the upcoming promotion year.
- June 9: Call to action for Healthy Homes. Made in conjunction with Housing and Urban Development. CAPT Siegel was present at the event, and felt there were items that apply to our category: making homes accessible and fall prevention. Topic of home design affecting mental health is an OT related issue and controlling allergens and asthma in the home applies to the RTs.

## **V. New Business**

### **1. Service Access Team- CDR Benitez-McCrary**

- Leader of SAT Team 1. Authority to activate SAT (Tier II) from Secretary to ASH in response to an SG request.
- Provides resources or assistance to local authorities during a disaster.
- Responds in a 36 hour time frame for 2-week deployments.
- SAT Team are made of 10 officers
- Primary areas of SAT activities and reporting include:
  - Needs Assessment
  - Plan Development
  - Advocating/Connecting
  - Clinical Care Coordination
  - Continuity/Transition Management
  - Psycho-Social Management
  - Re-integration
  - Confidentiality assurance
- Assistance from SATs may include Augmentation of local workforce and advising local health decision makers.
- SAT teams assure that there is access to local services: Medical, education, shelter, and food.

### **2. TPAC OCCFM Representative- LT Powell**

Not Present on Call

## **VI. Old Business**

## 1. Category Day Update: LCDR Glenshaw

- Thanks for category for a successful Category Day, we had 30 attendees.
- Category Awards and retirees were recognized
- Presentations were all well received
- Local students were in attendance
- Wellness Booth featured two new services: ventilated healthy and diseased pig lungs to demonstrate the effects of smoking. Also a resting energy expenditure device to measure caloric needs for weight loss and maintenance.
- We counseled about 200 officers in physical activity and nutritional guidelines. We measured the BMI and resting energy expenditure of 28 officers.

## 2. Executive Secretary: LCDR Souvignier

- New Executive Secretary is LCDR(s) Chris Barrett. He was elected to the position via an email ballot sent to the TPAC Voting Membership. LCDR (s) will start in his position as Executive Secretary on 1 July 2009.

## 3. Outgoing PAC Members: CDR Grogan

- Thank you to outgoing TPAC Members:
  - CDR Rita Shapiro
  - CDR Jon Schultz
  - CDR (s) Jeff Richardson
  - LCDR Alicia Souvignier

## 4. Discipline Liaison Positions: CDR Grogan

- Announcement will be sent out to Category via email next week.

## VII. Reports

### A. TPAC Chair Report

- Therapist Category Day at the 2009 COF Symposium was a success and many thanks to LCDRs Glenshaw and Willis for the planning. Also thank you to all the presenters.
- 2010 COF Symposium will be in San Diego, CA. CDR Sue Newman will Chair the Planning Committee. Any Officers interested in serving the planning committee can email CDR Newman at [Sue.Newman@fsis.usda.gov](mailto:Sue.Newman@fsis.usda.gov).
- OFRD Reminder to complete survey located at: <http://ccrf.hhs.gov/ccrf/Teams/ResponseSurvey.htm>  
Therapist Officers are also eligible to sign up for RIST and NIST Teams, which are not included on the survey.
- For information regarding the OFRD Teams, you can Google "OFRD, (Team

Name), Fact Sheet.

- Congratulations to CDR Benitez-McCrary who serves as Team Leader for a SAT Team. Also to CDR Grogan, CDR(s) Boles, and CDR Shapiro who are Deputy Team Leaders for MHT-1, RDF, and an SAT Team respectively.
- Thank you to LCDR Jessica Feda for an outstanding job as Education Subcommittee Chair. LCDR Feda will be replaced by LT Carlos Estevez.
- Thank you to CDR(s) Jim Cowher for an outstanding job serving as Chair of the Retention Subcommittee. He will be replaced by LCDR Monique Howard.
- Thank you to LCDR Jodi Tanzillo for serving as the Field Representative Coordinator and doing an excellent job maintaining the Category Roster. She will be replaced by LCDR Matt Armentano.
- LT Brian Saunders will be the new BOP East Field Representative, replacing LCDR Doug Henry.
- Positions that need to be filled: NIH Field Representative and the Policies and Procedures Review Taskforce Chair. Please submit your name for these positions by June 26, 2009 to [laura.grogan@hhs.gov](mailto:laura.grogan@hhs.gov).
- CDR Grogan will be transferring to Fort Carson, Colorado to serve in a position with the DoD MOU. Starting in August, her new email address will be [Laura.Grogan@AMEDD.ARMY.MIL](mailto:Laura.Grogan@AMEDD.ARMY.MIL). CAPT(s) O'Neill-Manrique will serve as the Chair for the August meeting.

## **B. Administration Committee (Attachment A)**

## **C. Professional Development Committee (Attachment B)**

- CAPT Whitehurst-Lief thanked LCDR Jessica Feda for her service as Education Subcommittee Chair. LCDR Feda and her subcommittee have done a lot to develop the Education Subcommittee over the past several years.

## **D. Information Management Committee (Attachment C)**

- CAPT Whitehurst-Lief provided a report as COA Liaison. She reported that the COF Symposium in Atlanta had the highest number of participants ever. 2010 is planned for San Diego. CAPT Farrell was elected for another 5-year term as Executive Director. CAPT Whitehurst-Lief encourages all officers to join the COA, and if already a member, to encourage other officers in workplace to join. COA is an organization committed to supporting Commissioned Corps Officers. One issue that COA assisted with was the post 9/11 GI Bill. Please go to the COA website and see the information regarding signing up for the GI Bill.
- New Field Representative Coordinator is LCDR Matt Armentano.
- New BOP East Field Representative is LT Brian Saunders.

## **E. Strategic Planning and Development Committee (Attachment D)**

- CDR McMillan recognized CDR(s) Cowher for his and his committee's excellent work as Retention Subcommittee Chair.

**F. Readiness Committee (Attachment E)**

See Report

**Next TPAC meeting: August 21, 2009 - 1200 EDT**

**Call in number: 1-866-705-8612, code 9396977**

Respectfully Submitted: LCDR Alicia Souvignier, TPAC Executive Secretary

Concur: CDR Laura M. Grogan, TPAC Chair

Concur: CAPT Karen Siegel, CPO Therapist Category

**USPHS Therapist Category Website: <http://www.cc.nih.gov/rm/pt/tpac.htm>.**

**Join the Therapist Category LISTSERV at [https://list.nih.gov/archives/usphs\\_therapist.html](https://list.nih.gov/archives/usphs_therapist.html)**

**Attachment A****MEMORANDUM**

**TO:** CDR Laura M. Grogan, TPAC CHAIR

**FROM:** LCDR Alicia Souvignier, Administration Committee Chair

**DATE:** 6/19/09

**RE:**

Administration Committee Report

June 2009

New Executive Secretary for the 2009-2011 term is LCDR(S) Chris Barrett. He was approved via email ballot to the voting members.

**Finance Subcommittee Report, CDR Fred Lief, Chair**

Nothing to report.

**Member Elections Task Force: Nothing to report**

**Attachment B**

**DATE:** June 19, 2009

**TO:** CDR Laura Grogan, TPAC Chair  
LCDR Alicia Souvignier, TPAC Executive Secretary

**FROM:** CAPT Jessie Whitehurst Lief  
Professional Development Committee Chair

**SUBJECT:** Professional Development Committee Report  
Therapist Professional Advisory Committee

The following are the submitted subcommittee reports for the June 19, 2009 TPAC meeting:

**Awards Subcommittee:**

**Chair:** CAPT James Standish  
**Members:** CAPT Lois Goode, CDR Scott Gaustad  
Nothing to report

**Education Subcommittee:**

**Chair:** LCDR Jessica Feda  
**Secondary Chair:** LT Felipe Zamarron  
**Members:** LCDR Jeff Richardson, LT Carlos Estevez, LT Brian Elza, LCDR Dean Trombley, LCDR Jeff Lawrence, CDR Henry McMillan, LCDR Scott Mitchell, LT Chrissy Eaker, LT Christopher Barrett

The Education Subcommittee is currently working on 508 compliance to ensure all submitted items for the Advanced Practices page meet requirements. Please remember we need your submissions for the Advanced Practices page found on the TPAC website. Presentations, certification updates, CATs, and publications are all important submissions! Please use the Advanced Practices page to look up evidence based literature and as a means to network and contact each other!

LCDR Brian Elza recently attended the Joint Operational Deployment Course offered by the Army at Camp Bullis, TX. LCDR(s) Alex Brenner is on the list to attend in 2010. This is an evidence-based and comprehensive course to assist therapists in deployment preparedness and operating as physician extenders. The course registration and housing is free. Please consider this course for next year.

**2009 COURSE LISTINGS:**

The following courses will be offered in 2009. Please start thinking about them now and contact me if interested ([jfeda@bop.gov](mailto:jfeda@bop.gov) or 507-424-7490)

1. US Army Burn and Trauma Course, San Antonio, Texas  
 Final date pending (Last week in August or first week in September)  
 USPHS interested officers: CDR Henry McMillan & LT Heidi Fisher

2. Management of Stress Casualty Course (Occupational Therapists), San Antonio, Texas  
<https://www.cs.amedd.army.mil/dms/OTbranch/managementofcombatstresscourse.htm>

21 August through 29 August 2009 with a separate residence course "Combat Operational Stress Control Residence Course" August 17-August 21, 2009.  
 USPHS interested officers: None at this time

3. COL Kersey Advanced Clinical and Operational Practice Course, San Antonio, Texas 26 October 2009 - 6 November 2009

USPHS interested officers: LT Kit Burnham, LT Tracy Gualandi, CDR Andrea Woolridge, and LT Alice Priest

There will likely be five slots available for USPHS officers for this course.

Currently this course is full. If you are interested in the 2010 rendition of the course or to put your name on as a back-up please let me know.

#### **Mentoring Subcommittee:**

**Chair:** CDR Eric D. Payne, DPT, OCS

Two new mentoring pairs have been assigned since the last meeting. Several mentor pairs completed a year of the program and received letters of appreciation. These letters should be faxed into the officers' eOPFs.

Mid-level officers who were not successful with the recent promotion board are encouraged to sign up for a mentor to assist with professional development.

#### **Promotion Preparation Subcommittee:**

**Chair:** CDR Michelle Jordan

**Members:** CAPT Nancy Balash, CAPT Jessie Whitehurst Lief, CDR Ron West, CDR Kathleen O'Neill-Manrique, LCDR Monique Howard, CDR Tarri Randall

Review of the subcommittee website and 2010 Promotion Benchmarks in underway. The subcommittee will begin work on 2011 Benchmarks this summer.

#### **Retirement Recognition Subcommittee:**

**Chair:** CDR Cindy Carter

**Members:** CAPT Lois Goode, CAPT Jessie W. Lief, CDR Ron West, CDR Sue Newman, LCDR Damien Avery, LCDR Bridgette Seago, and LT Jennifer Bebo

All went well at the Retirement Recognition at the COF Symposium.

## Attachment C

Date: 19 June 2009

To: CDR Laura Grogan, TPAC Chair  
LCDR Alicia Souvignier, TPAC Secretary

From: LT Heidi Fisher, TPAC Information Management Committee Chair

Re: **TPAC INFORMATION MANAGEMENT COMMITTEE REPORT**  
June 2009

### I. DISCIPLINE LIASIONS

#### **CAPT Frank Weaver** – Audiology

- CAPT Weaver spoke with LT COL Vicki Tuten (US Army) who is on the Military Audiology Association (MAA) Planning Committee. She will be including USPHS Audiologists on the invitation list to attend the Joint Defense and Veterans Administration Conference (JDVAC) and all future conferences. Membership to the MAA is open to USPHS Audiologists: all that is required is to log on to the Military Audiology Association and Membership information is included on that site.

#### **CAPT Rebecca Parks** – Occupational Therapy

-Nothing to report.

#### **CDR Michaele Smith** – Physical Therapy

- National Capitol Area Therapists (Quad-Service) Meeting was held 02 April 2009.

#### **Ms. Beth Solomon** – Speech Language Pathology

- Nothing reported.

### II. **FIELD REPRESENTATIVES REPORT/ CATEGORY ROSTER** **SUBCOMMITTEE:**

LCDR Jodi A. Tanzillo, Field Representative Coordinator

#### **A. Congratulations To:**

Congratulations to the following Therapists on their promotions:

*To Temporary Captain (O-6)*

Jean E. Bradley, PT; EPP

07/01/2009

BOP West

Jeffrey C. Fultz, PT	07/01/2009	IHS AZ
Scott P. Gaustad, PT	07/01/2009	IHS AZ
Kathleen M. O'Neill-Manrique, PT	01/01/2010	IHS AZ
Eric D. Payne, PT; EPP	07/01/2009	BOP EAST

*To Temporary Commander (O5)*

Damien W. Avery, PT	01/01/2010	BOP EAST
Terry Lee Boles, PT	01/01/2010	IHS AZ
James Matthew Cowher, PT	07/01/2009	IHS AZ
David Michael Engelman, PT	01/01/2010	BOP WEST
Mike D. Faz, PT	07/01/2009	IHS AZ
Jeffrey Joseph Lawrence, PT	07/01/2009	IHS AZ
Jeffrey Dean Richardson, PT	07/01/2009	IHS AZ
Thomas A Schroeder, PT	07/01/2009	IHS NM
Joseph B. Strunce, PT	07/01/2009	IHS NM

*To Temporary Lieutenant Commander (O4)*

Christopher William Barrett, PT	04/01/2010	Multi-Agency/OS
Stanley Wayne Bennett, OT	07/01/2009	BOP EAST
Alexander Karl Brenner, PT	07/01/2009	BOP EAST
Kristian Jeremie Burnham, PT	07/01/2009	BOP EAST
Christina Ann Eaker, OT	07/01/2009	BOP EAST
Felipe Guzman-Zamarron, OT	10/01/2009	IHS Multi-Site/OK
Gwendolyn Hanchey Hall, PT	07/01/2009	BOP EAST
Darren Mathew Heer, PT	07/01/2009	IHS NW
Ronald Gerard Kelderhouse, PT	07/01/2009	IHS AZ
Dale Wesley King, PT	07/01/2009	IHS AK
Michael Gregory McClain, PT	07/01/2009	BOP WEST
Matthew Daniel Ritchey, PT	07/01/2009	Multi-Agency/CDC
Kieu-Phuong Thi Vu, PT	07/01/2009	NIH
Lori Anne Wiggins, PT	07/01/2009	Multi-Agency/CMS

Congratulations to the recipients of this year's awards presented at the USPHS Scientific Symposium and Training 2009 in Atlanta, GA 6/2/09:

The Josef Hoog Award, LCDR Monique Howard, OT  
 Therapist of the Year Award, CDR Ron West, PT  
 Therapist Junior Officer of the Year Award, LCDR Stephen Spaulding, OT

Congratulations to the newly selected members of TPAC:

CDR John Figarola, OT  
 CDR Laura Grogan, OT  
 CDR Fred Lief, PT  
 CDR Henry McMillan, PT  
 LCDR Harvey Ball, SLP  
 LCDR Mary Glenshaw, OT  
 LCDR Jodi Tanzillo, OT

**BOP East****FMC Butner, NC**

LCDR Doug Henry, PT was awarded the Commendation Medal in March of 2009 in recognition of: Outstanding staff educator and officer in charge of the physical therapy clinic at the Federal Medical Center Butner, NC. Outlined achievements include development of Butner's Medical Bedding Policy, development of diabetic foot total contact casting program, and current management of chronic wound patients across the Butner Complex.

**BOP West****FMC Rochester, MN**

Congratulations to LT Christina Eaker, OT who has received specialty certification as a Certified Hand Therapist (CHT).

**IHS AZ****Tuba City**

Congratulations to CDR O'Neill-Manrique, PT who received her MPH from UMASS Amherst.

**IHS Multi-Site****Claremore Indian Hospital, Claremore, OK**

LCDR Bridgette Seago, PT received a Merit award from the Oklahoma Area Director's Awards.

**B. News From the Field:****BOP East****FMC Lexington, KY**

CDR Fred Lief, PT received various verbal accolades from our administration for his clinical competence. He recently diagnosed a referred patient sent to us with knee pain with a lower extremity thrombus. His astuteness led to an emergency consult and arguably resulted in saving a patient's life. Great job Fred!

**FCI Otisville, NY**

LCDR Michelle Baker, SLP Health Services Administrator at Otisville, New York was selected as one of the Federal Bureau of Prisons' recipients of the HSA Scholarship program. LCDR Baker will attend the ACA 139<sup>th</sup> Congress of Correction, in Nashville, TN, August 7 - 12, 2009.

**BOP West****FMC Carswell, Ft. Worth, TX**

LCDR Richard Brantley completed McKenzie part "A" course in Austin, TX, and has taken over the Coordinator Foot Screening program.

CDR Jean Bradley, PT and LCDR Tracy Gualandi, PT completed BOP Women's Retreat on 3/31/09.

LT Carlos Estevez, PT has begun shadowing contract Neurologist at FMC Carswell as part of EMG/NCV training of UE. LT Estevez was also selected as health care professional of the quarter in March.

LT Carlos Estevez, PT will be attending the 2nd portion of EMG/NCV studies "Lower Extremity" at Rocky Mountain University in Provo, Utah.

Congratulations to CDR Bradley, PT for successful selection to the rank of CAPT. Kudos from her team at Carswell!!

LCDR Richard Brantley, PT has enrolled in conversational Spanish at a local college.

LCDR Richard Brantley, PT recently completed "Foot Ankle Complex" continuing education course in Dallas, Texas.

### **IHS AZ Chinle**

Chinle Service Unit is in the process of training the Commissioned Officers for advanced Incident Command System MAG 300 & 400 courses to incorporate the CO's into the Chinle Hospital Incident Command System response team for local area disaster management.

### **Pinon**

Reviewing Department Remodeling expansion plans with Pinon Facilities Engineer and CCHCF C.E.O.

LCDR Lawrence, PT and LT Kelderhouse, PT will be attending MAG 400 ICS Training Hosted by Chinle Service Unit on 1 June 2009.

LT Kelderhouse, PT attended NAIOMT Level II Lower Quadrant Course May 3-8.

LCDR Lawrence, PT Attended 1 Day Class on Exercise Prescription-Why It Is Not Always 3 Sets of 10 Hosted by USC BKN & PT on 16 May 09.

### **Tuba City**

CDR O'Neill-Manrique, PT attended the AZ APTA Orthopedic Update and Spring Conference.

LT Heidi Fisher, PT attended the NAIOMT Differential Diagnosis in Orthopedic Manual Therapy course.

### **IHS Multi-Site Choctaw Nation Health Care Center, Idabell, OK**

LT Jennifer Bebo, PT started a tDPT through Regis University.

### **Hastings Indian Medical Center, Tahlequah, OK**

LT Felipe Zamarron, OT completed the Integrated DoD Specialty Wound Care Course May 5-8<sup>th</sup> that was held in Baltimore, MD.

### **Koweta Indian Health Facility, Coweta, OK**

LCDR Delana Westman-Berry, PT and her husband Jason Berry welcomed their first baby Rylan Jai Berry on May 9, 2009.

### **Multi-Agency**

CDR Grant Mead, OT of OS/ASPR reports the following:

In April of 2009 (April 14 – 16, 2009), the Training, Exercises, and Lessons Learned (TE&LL) section of ASPR/OPEO held the very first HHS Hurricane Preparedness Exercise series called “Atlantic Wrath 2009.” The TE&LL Team was able to put the entire full scale exercise (FSE) together in four months to include the deployment of OFRD’s RDF # 3 and the NDMS SC-1 DMAT to utilize a new 50 Bed FMS Training Package at a training location at the Horry County Department of Airports in Myrtle Beach, SC. FSE development usually takes anywhere from 12 to 18 months to coordinate.

*Atlantic Wrath (AW-09)* is a FSE designed to establish a learning environment for players to exercise emergency response plans, policies, and procedures as they pertain to hurricane response and ESF 8 responsibilities. An FSE is a complex event that requires detailed planning. To conduct an effective exercise, subject matter experts (SMEs) and local representatives from numerous agencies have taken part in the planning process and will take part in exercise conduct and evaluation. AW-09 Exercise was a multi venue exercise that was HHS centric, without other Federal Departments and Agencies participating. The venues included the FSE component in Myrtle Beach (RDF # 3 and SC-1 DMAT co-locating for FMS execution), the HHS Headquarters element at the Secretary’s Operation Center (SOC), CDC’s Emergency Operation Center in Atlanta, FDA’s Office of Crisis Management Operation Center in Rockville, the Incident Response Coordination Team (IRCT-A), and the Master Control Cell at DHS/FEMA’s National Exercise Simulation Center (NESC). The NESC is a new facility being rolled out at DHS through the National Exercise Division, and was offered to HHS to use in the AW-09 Exercise as an Alpha/beta test of the facility during an exercise. Each venue requires personnel familiar with exercise development and execution to serve as Controllers and Evaluators. Capturing lessons learned is an important step in improving HHS’s response capability through the newly implemented “Corrective Action Program.”

The Therapist Category was well represented in the AW-09 Exercise with RDF # 3 members CDR David Byrne, AUD (CDC), LT Kit Burnham, PT (BOP), and CDR Henry McMillan, PT (OCCO) as an RDF Evaluator. CDR Grant Mead, OT served a dual role as a Lead Coordinator in the Exercise development, and also the Lead Controller for the deployed assets (RDF # 3 and SC-1 DMAT) in South

Carolina. He has been the Lead Exercise Coordinator for ASPR since 2003 and has coordinated many exercises for HHS.

### **C. Welcome/ Farewell To:**

#### **IHS AZ**

##### **Chinle**

The Rehabilitation Services Department bids a sad farewell to Lyle Bogart, PT and Natasha Nicolai, PT.

#### **IHS Multi-Site**

##### **Choctaw Nation Health Care Center, Idabell, OK**

Christy West, PT will be starting as a staff PT for the Choctaw Nation June 2009.

### **D. Presentations:**

#### **BOP East**

##### **FMC Lexington, KY**

LT Alex Brenner, PT presented a poster entitled, "Immediate Effects of the Lumbosacral Region Manipulation on Hip Range of Motion in Patients with Low Back Pain. A case series," at the 2009 PHS COF in Atlanta, GA.

### **E. Publications:**

#### **BOP East**

##### **FMC Butner, NC**

LT Alice Priest, PT recently co-authored a study on "Factors Contributing to Patellofemoral Pain Syndrome in Female, Military Reservists" in JOSPT January 2009, vol 39, page A 105. This abstract was also presented in the combined sections meeting held in Las Vegas, NV in February of 2009. This research was initially started while Alice was in school as a Senior Co-step. Congratulations on this achievement!

### **F. Deployments:**

#### **BOP East**

##### **FCC Terre Haute, IN**

LT Brian Saunders, PT was deployed to the 2009 Presidential Inauguration upon completion of BOTC Training earlier this year. The primary role of his team was to teach disaster management training in light of heightened security. Training consisted of patient transportation, setting up portable medical stations & triage units, and other logistical efforts. This deployment location was at Andrews AFB and officers in BOTC primarily served in this effort.

**G. Current Research:**

**BOP East**

**FMC Lexington, KY**

CDR Fred Lief, PT and LT Alex Brenner, PT were approved to collect data on inmate mobility at Federal Medical Center Lexington, KY. They hope to complete data collection by the end of the summer and submit a manuscript for publication by Fall 2009.

**H. Future Agenda Items for TPAC to Consider**

None

**III. CATEGORY HISTORIAN:**

CDR Alicia Hoard  
Nothing Reported

**IV. JOAG LIAISON**

LCDR Jessica Feda  
Nothing to report

**V. COMMISSIONED OFFICERS ASSOCIATION BOARD REPRESENTATIVE**

CAPT Jessie Lief  
See Meeting Minutes for Report

**VI. RETIRED THERAPIST REPRESENTATIVES:**

CAPT (Ret) Leo LaBranche & CDR (Ret) Selden Wasson  
Nothing to report.

**VII. INACTIVE RESERVE THERAPIST REPRESENTATIVE:**

LCDR Christa Themann  
Nothing reported.

**VIII. WEB PAGE SUBCOMMITTEE:**

CAPT Karen Siegel, Web Master

**IX. MISCELLANEOUS INFORMATION & UPDATES**

Nothing to report.

**Information Management Committee Report respectfully submitted by:**

***Heidi Fisher, PT  
LT, USPHS  
Information Management Committee Chair  
2008-2011 Term***

**Attachment D**

**From: CDR Henry McMillan PT, DPT  
Chair, Strategic Planning and Development Committee**

**To: LCDR Alicia Souvignier  
TPAC Executive Secretary**

**Subject:  
Strategic Planning and Development Committee  
June 2009 REPORT**

The following is the June 2009 Report for the Strategic Planning and Development Committee. There was no activity reported for the COSTEP Subcommittee (LCDR William Pearce, Chair), I H S Scholarship Subcommittee (LCDR Lori Lee, Chair), or Appointment Standards Subcommittee (LCDR Robert Roe, Chair). So please let the records indicate.

Please contact me with any questions.

Sincerely,  
Henry McMillan

**From: CDR Scott Gaustad  
Chair, Strategic Growth Subcommittee**

**Subject:  
Strategic Growth Subcommittee April 2009 Report**

The Strategic Subcommittee has no other outstanding projects to comment or update you and the TPAC on at this time. We are always soliciting information from the TPAC and Category concerning the growth and strategic planning for the Therapist Category. Strategic Growth Subcommittee Task Force topic of revising the Therapist Billet Exploration and Development document remains on hold until the USPHS Billet "restructuring" is complete. The construction of a reference document CD/DVD for agency and facility demographics remains ongoing.

**From: LCDR James Cowher  
Chair, Retention Subcommittee**

**Subject:  
Retention Subcommittee  
June 2009 Report**

The Retention Subcommittee is entering a transition in leadership. The term of office for LCDR James Cowher will be ending on June 30, 2009. LCDR Monique Howard has been selected as the new Chair. CDR Mark Melanson and LCDR Doug Fiorentino remain as active members of the subcommittee.

Retention Subcommittee accomplishments over the past three years include the development and dissemination of a survey, analysis of results, and reporting of findings and recommendations to category leadership. The scope of survey topics reflected the review of several documents including previous Retention Subcommittee activities, topics on the CCIMS webpage, and the Commissioned Corps Transformation Implementation Plan. Topics and questions were debated among subcommittee members and PAC leadership. The survey consisted of a demographic portion and over 100 questions dispersed among 9 categorical topics to evaluate the many issues related to retention of therapist category officers. The survey was developed using Microsoft Excel and later converted into Adobe Acrobat format. The survey was disseminated to all category officers in December 2007. Data collection spanned a period of one month ending in January 2008 yielding a 34% response rate. Data analysis continued for several months; analysis consisted of manual tabulation of results, determining average values for each topic, and drafting the results into presentation software. The results of the survey were tabulated in Microsoft Excel, then drafted into Microsoft PowerPoint for presentation purposes, and later converted to Adobe Acrobat format for dissemination. The findings were presented to the Therapist PAC in April 2008.

The Retention Subcommittee's next task was to address the findings of the survey and draft proposals for PAC leadership. The initial focus of this effort was evaluating Therapist Officer compensation and special pays in relation to other PHS categories and the civilian sector. This information was compared to retention losses to look for correlations with officer separations. The Subcommittee identified pay and incentive disparities that could be targeted for retention efforts. This data was later utilized by a Special Pays Workgroup convened by the Surgeon General. In further review of the survey findings, the Subcommittee and PAC leadership identified numerous other topics with responses warranting further work by our group. It was recognized that many of these items were outside the control of the PAC, however, some of these topics were being addressed by Commissioned Corps leadership through centralized initiatives. It was believed that many officers may not be aware of these initiatives so a reference document was developed to provide information and/or guide officers toward the necessary resources. An extensive review of policies and informational resources was conducted and drafted into a final reference document that was presented to the PAC in February 2009. The only step toward finalizing the Subcommittee's work is to post these documents on the TPAC website.

I would like to thank CDR Terry Boles and CDR Henry McMillan for their guidance to our group and advocacy for our efforts. I would also like to thank LCDR Doug Fiorentino and CDR Mark Melanson for their assistance and input on the many phases of this project. Finally, I would like to welcome and thank LCDR Monique Howard to taking over and continuing to move the process forward.

**From: LCDR Michelle Baker**  
**Chair, Recruitment Subcommittee**

**Subject:**  
**Retention Subcommittee**  
**April 2009 Report**

The Associate Recruiter Program is currently being restructured globally in an effort to improve centralized recruitment operations throughout the Commissioned Corps. As these changes will affect each PAC, the Recruitment Subcommittee chair and the Therapist Lead Associate Recruiters are currently working on restructuring the Associate Recruiter Program for the Therapist Category in line with the DCCR policy changes and recommendations.

**US Public Health Service Rehabilitation Vacancies**  
**April 2009**

<b>Position</b>	<b>Duty Location</b>	<b>POC</b>
<b>Alaska</b>		
Staff PT PTA	Nome, AK	LCDR Joe Kennedy 907-443-4513 <a href="mailto:jkennedy@nshcorp.org">jkennedy@nshcorp.org</a>  Ken Bartline, BSN 877-538-3142 <a href="mailto:kbartline@nshcorp.org">kbartline@nshcorp.org</a>
Staff PT	Kozebue, AK Maniilaq Health Center	Genevieve Ophiem 907-442-7658
Staff PT	Sitka, AK	CAPT Terry Cavanaugh 907-966-8312 <a href="mailto:terryc@searhc.org">terryc@searhc.org</a>
Staff PT Home Health	Anchorage, AK	Tess Johnson 907-729-5011 <a href="mailto:tjohnson@scf.cc">tjohnson@scf.cc</a> <a href="http://www.scf.cc">www.scf.cc</a>

<b>Arizona</b>		
2 Staff PT	Chinle, AZ	Mike Powers 928-674-7224 <a href="mailto:michael.powers@ihs.gov">michael.powers@ihs.gov</a>
SLP	Chinle, AZ	CDR Andra Battocchio 928-674-7223 <a href="mailto:andra.battocchio@ihs.gov">andra.battocchio@ihs.gov</a>
Audiologist	Chinle, AZ	Mindy Smeal 928-674-7223 <a href="mailto:mindy.smeal@ihs.gov">mindy.smeal@ihs.gov</a>
Audiologist	Ft. Defiance, AZ	LCDR Mike Faz 928-729-8805 <a href="mailto:Mike.faz@ihs.gov">Mike.faz@ihs.gov</a>
PT	Ft. Defiance, AZ	LCDR Mike Faz 928-729-8805 <a href="mailto:Mike.faz@ihs.gov">Mike.faz@ihs.gov</a>
Chief PT	Hopi, AZ	Laverne Dallas 928-283-6020 <a href="mailto:Lavern.dallas@ihs.gov">Lavern.dallas@ihs.gov</a>
Staff PT	Tuba City, AZ	LCDR James Cowher 928-283-2659 <a href="mailto:james.cowher@tchealth.org">james.cowher@tchealth.org</a>
Staff PT	Whiteriver, AZ	Mike Huylebroeck 928-338-3610 <a href="mailto:Mike.Huylebroeck@ihs.gov">Mike.Huylebroeck@ihs.gov</a>
Staff PT	SANTA ROSA, AZ Archie Hendricks Skilled Nursing Facility	Mr LEE OLITZKY (520) 444-4109 <a href="mailto:Lolitzky@toltc.org">Lolitzky@toltc.org</a>  This facility will accept a Corps officer
Staff PT	Sells, AZ	CDR Andrea Woolridge <a href="mailto:Andrea.woolridge@ihs.gov">Andrea.woolridge@ihs.gov</a> 520-383-7303
<b>Minnesota</b>		
Staff PT	Red Lake, MN	Nicole S. Beaulieu 218-679-3316 <a href="mailto:nicoleb@paulbunyan.net">nicoleb@paulbunyan.net</a>
<b>Montana</b>		
Staff PT	Crow Agency, MT PHS Indian Hospital	Curtis Brien 406-638-3490 <a href="mailto:Curtis.Brien@IHS.GOV">Curtis.Brien@IHS.GOV</a>
Staff PT	Lamedeer, MT PHS Indian Health Center	Jennifer Allies 406-477-4400 <a href="mailto:Jennie.allies@ihs.gov">Jennie.allies@ihs.gov</a>

<b>New Mexico</b>		
2 Staff PT	Shiprock, NM	LCDR Lorrie Murdoch 505-368-7106 <a href="mailto:lorrie.murdoch@ihs.gov">lorrie.murdoch@ihs.gov</a>
Staff PT	Gallup, NM	LCDR Dawn Dineyahze 505-722-1503 <a href="mailto:dawn.dineyahze@ihs.gov">dawn.dineyahze@ihs.gov</a>
Staff PT	Zuni, NM	LCDR Ernestine Higdon 505-782-7529 <a href="mailto:ernestine.higdon@ihs.gov">ernestine.higdon@ihs.gov</a>
<b>Oklahoma</b>		
Chief PT	Lawton, OK	Hickory Starr, CEO 580-354-5100 <a href="mailto:hickorystarr@ihs.gov">hickorystarr@ihs.gov</a>
2 Staff PT	Ada, OK	Beth Campbell 580-559-0880 <a href="mailto:beth.campbell@chickasaw.net">beth.campbell@chickasaw.net</a>
<b>South Dakota</b>		
Staff PT	Sisseton, SD Sisseton- Wahpeton Oyate Health Care Center	Dr. Sandeep Patel, Clinical Director 605-698-7606 <a href="mailto:sandeep.patel@ihs.gov">sandeep.patel@ihs.gov</a> Denise Kestor <a href="mailto:denise.kester@ihs.gov">denise.kester@ihs.gov</a>
Staff PT	Pine Ridge, SD	Annabelle Black Bear 605-867-3016 <a href="mailto:Annabelle.Blackbear@ihs.gov">Annabelle.Blackbear@ihs.gov</a>
<b>Multi-Site</b>		
PT/OT	DoD sites nationwide	LCDR Christopher Dunbar <a href="mailto:Christopher.dunbar@hhs.gov">Christopher.dunbar@hhs.gov</a>

*For corrections or questions regarding this vacancy list, please contact:  
LCDR Alicia Souvignier at [alicia.souvignier@ihs.gov](mailto:alicia.souvignier@ihs.gov)*

Related websites:

<http://www.usajobs.gov>

<http://www.usphs.gov>

<http://www.fda.gov>

<http://www.cdc.gov>

<http://www.cms.hhs.gov>

<http://www.bop.gov>

<http://www.hrsa.gov>

<http://www.ihs.gov>

PT- 0633

OT – 0631

SLP – 0665

Aud – 0665

RT- 0651

## Attachment E

### READINESS COMMITTEE REPORT

#### TPAC READINESS COMMITTEE

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Joseph Golding, PT, DPT, OCS  
 LCDR, USPHS  
 Chair, TPAC Readiness Committee/Healthy Lifestyles  
 Subcommittee  
 12033 Agency Rd, Parker, AZ 85344  
 Office: 928-669-3343  
 Email: joseph.golding@ihs.gov

June 15, 2009

From: LCDR Joe Golding, Readiness Committee Chair

To: CDR Laura Grogan, TPAC Chair  
 LCDR Alicia Souvignier, TPAC, Executive Secretary

#### BASIC READINESS:

Thank you, as always, to CDR David Byrne for contacting the officers who are not qualified, and helping them with their deficiencies.

Please maintain your Basic Readiness, and if you are not Basic Qualified get Qualified.

Ensure that you know when your Medical Exam is due to plan according since it is very time consuming.

It is your responsibility, your duty as a Commissioned Officer of the United States Public Health Service to meet basic readiness.

I encourage all officers to use the Readiness Checklist on the OFRD website to ensure they remain qualified for Basic Readiness:

[http://ccrf.hhs.gov/ccrf/Readiness/Checklist\\_070908.pdf](http://ccrf.hhs.gov/ccrf/Readiness/Checklist_070908.pdf)

or contact CDR Byrne [Dbyrne@cdc.gov](mailto:Dbyrne@cdc.gov) or LCDR Golding [joseph.golding@ihs.gov](mailto:joseph.golding@ihs.gov) for assistance. We are always happy to help.

#### HEALTHY LIFESTYLES

- PHYSICAL ACTIVITY GUIDELINES

A second article featuring the Physical Activity Guidelines for Americans PAG written by CDR Scott Gaustad and CDR Rita Shapiro will be published in the Fit for Duty...Fit for Life column of the eCCBulletin's July issue. In fact, three more articles featuring the PAG in the eCCBulletin will be published every other month.

LCDR Matt Armentano and LCDR Joe Golding have written an article featuring the PAG that has been published in the June 2009 issue of the COA *Frontline*.

Respectfully Submitted,

Joe Golding, PT, DPT, OCS  
LCDR, USPHS