

Information for New Nurse Practitioners at NIH

To obtain privileges to practice as either a nurse practitioner or nurse anesthetist, an application for Adjunct Medical Staff privileges must be completed through the Clinical Center Credentialing Services Office (Building 10, 1N204) with final approval granted by the Medical Executive Committee (MEC). Re-appointment as Adjunct Medical Staff is completed every two years through the same mechanism. While awaiting final approval by the MEC, the nurse practitioner or nurse anesthetist may practice in the capacity of a student or observer. In this capacity the nurse practitioner or nurse anesthetist may function under the preceptorship and direct supervision of a Senior Staff Member, who is responsible for their performance. Their clinical contacts are restricted to a degree consistent with their training and experience, and they shall not have any responsibility for the direct care and management of patients. During this time, all patient care documentation must be co-signed. In order to obtain Medical Information System (MIS) training and a temporary access code, you must go through the process listed below (section 3).

1. Obtain a credentialing package from the Credentialing Office located in Building 10, Room 1N204
2. Complete Clinical Center Orientation. To obtain a schedule check the following web site: <http://ohrm.cc.nih.gov/train/orientation/orient.html>
3. Begin training for the Medical Information System (MIS). To schedule a class call or e-mail: Sue Squires at 5-8666 (Ssquires@mail.nih.gov). Prior to enrollment into a MIS class, a copy of your current license must be submitted to Sue squires (Building 10, Room 7D-37) for verification.